

**WYOMING COUNCIL FOR WOMEN'S ISSUES
BYLAWS**

ARTICLE I

MEMBERSHIP:

SECTION 1. Membership shall consist of members appointed by the Governor of Wyoming; one (1) from each judicial district and four (4) at-large members, and the director of the Wyoming Business Council or their designee as directed by state statute. **WY 9-12-502 (b).**

SECTION 2. Attendance is required. Members who miss two (2) meetings during a calendar year will be contacted by the chairperson prior to the next meeting. A Council member missing fifty (50) percent or more of the meetings in a calendar year will be asked to resign from the Council so that their constituents can be fully represented.

ARTICLE II

OFFICERS:

SECTION 1. The elected officers of this Council shall be a chair, a vice-chair, and a secretary. No person shall hold more than one (1) elected office.

SECTION 2. The Executive Board shall consist of the elected officers and immediate-past chair and shall have charge of the affairs, funds, and property of the Council. **WY 9-12-502 (b)**

ARTICLE III

DUTIES OF OFFICERS:

SECTION 1. The Chair shall preside at all meetings and shall perform such duties as usually pertain to that office.

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SECTION 2. The Vice-Chair shall perform all the duties of the Chair during the absence or disability of the Chair.

SECTION 3. The Secretary shall keep an accurate record of the membership and board meetings and of the correspondence of the Council.

SECTION 4. Any vacancy of an office shall be filled by an appointment by the Chair for the remainder of the term and shall be ratified by a majority of the membership.

ARTICLE IV

MEETINGS:

SECTION 1. Regular meetings shall be held six (6) times each year or as the Executive Board shall designate.

SECTION 2. Special meetings may be called, if deemed necessary, by the Executive Board.

SECTION 3. A quorum shall consist of two-thirds of the membership.

ARTICLE V

ELECTION OF OFFICERS:

SECTION 1. Officers shall be elected at the winter meeting of each odd-numbered year for a two (2) year term. Nominations shall be made to the Chair and a slate of candidates shall be presented to the membership at least thirty (30) days before the winter meeting.

SECTION 2. The newly elected Chair and Officers will assume office on July 1 of each odd-numbered year.

ARTICLE VI

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BY-LAWS:

SECTION 1. These by-laws may be amended by a two-thirds affirmative vote of the Council membership at a regular meeting, provided the proposed amendment shall have been read at the previous regular meeting of the Council, or a copy of the proposed amendment has been mailed or electronically mailed to each Council member at least thirty (30) days before the meeting of the Council.

SECTION 2. Amendments not having been previously read, may be adopted by unanimous vote of the Council membership present at a regular meeting.

ARTICLE VII

COMMITTEES:

SECTION 1. Committee chairs shall be appointed by the Chair.

ARTICLE VIII

FISCAL YEAR:

SECTION 1. Fiscal year of the Council shall begin on July 1 and shall end on June 30.

ARTICLE IX

PARLIAMENTARY AUTHORITY: Roberts Rules of Order, current edition, shall be the parliamentary authority governing the meetings of the Council, the Executive Board, and all committees.

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Amended:

September 28, 1979

July 16, 1983

July 13, 1985

September 19, 1986

October 1989

February 2003

September 2004

August, 2005